



www.PD13.com

Powell Park  
GT Parking Lot  
Harbour St.

c/o Port Dover Board of Trade  
19 Market Street West, Box 239, Port Dover, Ontario N0A 1N0 •  
Email: [info@portdover.ca](mailto:info@portdover.ca) Phone / 519-583-1314 Fax /519-583-3275

**VENDOR APPLICATION for Friday, July 13th, 2012**

**Downtown \_\_\_\_\_ Park \_\_\_\_\_ Harbour St \_\_\_\_\_ (check requested location)**

**IMPORTANT INFORMATION**

**Absolutely No Un-Licensed Event Merchandise Sales Allowed without prior signed permission ie: PD-13, the above logo or Friday the 13<sup>th</sup> / Port Dover.**

- No Other Un-Licensed Sales of Brand Name Merchandise Allowed ie: Harley-Davidson, etc.
- No Derogatory or Inflammatory Merchandise Sales Allowed.
- Vendor to provide proof of liability insurance in an amount of no less than \$2 million with the application.
- Vendor must comply with all local building, fire, health codes, regulations and licensing.
- It is the sole responsibility of the vendor to ensure proper documentation is obtained. By Law enforcement officials will be present.
- Vendor must keep a safe, clean site.
- Failure to meet the above obligations could result in being asked to leave and not participating in future events. *Thank You.*
- Set-up time is Thursday evening after 6 p.m. You will be assigned a set-up time. There will be no set-up on Friday the 13<sup>th</sup>.
- Port Dover Board of Trade is a new site coordinator. We will allot space as applications are received -- without any guarantees.
- This is a paved area - no tent pegs can be used... bring weight to hold down your tent /canopy.
- **Hydro and Water are not supplied.** Generators are permitted but will be inspected.
- **You must clean up your site prior to departure. . A dumpster will be on site. Please use it.**
- Departure not permitted prior to 9:00 pm. on the day of the event. The site must be vacant by 8:00am Saturday July 14<sup>th</sup>.

*There is only so much room available -- secure what you need*

Payment is due immediately. Space not paid will be reassigned.

Please make Bank Draft or Money Order payable to Port Dover Board of Trade

Send or deliver payment to: Port Dover Board of Trade, 19 Market St. West, PO Box 239, Port Dover, Ontario N0A 1N0

*If delivering payment by hand to 19 Market St. West, please call ahead to 519-583-1314 to ensure office is open.*

**Rain or Shine – No Refunds**

**Please contact Norfolk County at 519-426-5870 to arrange for the MANDATORY County required license (Will not be issued after 4 pm June 29<sup>th</sup>,2012). You will not be permitted to participate without it.**

Read carefully, complete form, mail along with:

- Payment of Fee by Bank Draft or Money Order
- Photocopy and attach proof of minimum \$2,000,000 liability insurance

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Exact items to be sold (In Detail) : \_\_\_\_\_

Number of 10 ft x 10 ft. spaces required \_\_\_\_\_ @ \$500 per space (HST included) = \$ \_\_\_\_\_

As the new coordinator of this location, Port Dover Board of Trade will be assigning spots on a first-come basis.

By my signature, I indicate that I have read the above information carefully and agree to it.

Signature \_\_\_\_\_ Date: \_\_\_\_\_